Southwest Section of The Wildlife Society
Elected Board Member Descriptions and Qualifications

President

Term: 3 years (1 year as President-Elect, 1 year as President, 1 year as Past President)

The President has general supervision of the Section officers; appoints, with the advice of the Executive Board, Chairs of all regular and special committees; presides as Chair at meetings of the Executive Board; and serves as an *ex officio* member of all committees, except the Nominating and Elections Committee. The President may represent the Section or appoint alternate representatives to other Chapter, Section, or Society boards, committees, or meetings, including the Executive Board of the Section.

President-Elect

Term: 3 years (1 year as President-Elect, 1 year as President, 1 year as Past President)

The President-Elect assumes the duties of the President in the absence or upon the inability of the President to serve and performs any duties assigned by the President. In the event the President-Elect cannot serve in the President's absence, the Executive Board appoints a President, *pro tempore*.

Secretary

Term: 2 years

The Secretary is responsible for maintaining Section files, recording minutes of all meetings, maintenance of membership rolls, correspondence, and the issuance of meeting minutes. The Secretary conducts Section correspondence and performs other duties as may be requested

by the President or The Wildlife Society.

Treasurer

Term: 2 years

The Treasurer is responsible for the funds and associated financial records of the Section, including the receipt and disbursement of funds. The Treasurer provides a financial report to the Executive Director of The Wildlife Society, the Section Representative, and the President and President-Elect of the Section by the end of each operating year and as requested during the year.

Qualifications

All board members must be active members of The Wildlife Society and of the Southwest Section.

Submit Your Nominations!

Nominate yourself or someone you know for the SWTWS board! Submit your nomination to tws.southwest.section@gmail.com.